



1536



1701

THE COOPERS' COMPANY AND COBORN SCHOOL

Love as Brethren

Headteacher: Ms Sue Hay, BA (Hons), PGDip, NPQH, NPQEL

St Mary's Lane, Upminster, Essex RM14 3HS

| Tel: 01708 250500 | Email: info@cooperscoborn.org.uk | Website: www.cooperscoborn.org.uk |

Thursday 8th May 2025

Re: 'End of Year' Internal Examinations

Dear Parent(s)/Carer(s)

As we approach the half term break, we wanted to confirm details for the all-important, end of Year 12 examinations which take place from Monday 16th June to Friday 27th June (inclusive).

The examination timetable for this period has been shared with all students this morning; a copy of the exam timetable can be [found here](#).

These assessments come at a critical interim point in the A Level course. The school has worked hard to develop a coherent rationale for the timing and format of the assessments. In formulating our assessment strategy, the following has been considered:

- The key purpose of these assessments must be to provide diagnostic feedback to students; informing them of areas of strength and areas for development for the remainder of their courses.
- The need to provide staff with information about where there might be 'learning gaps' in the material taught.
- We will soon be moving into the next phase of our 'Beyond 18' programme and students will begin to 'firm up' their future plans. Students need an accurate indicator of their current attainment so that they are able to consider relevant opportunities for life after Year 13. In particular, in the Autumn Term of Year 13, the school will be required to provide universities and employers with 'predicted grades'.

Once again, it is important that I reiterate the importance of the next 6 weeks. It is critical that students prepare properly and perform to the best of their ability. The school has supported students in identifying and implementing independent study techniques. We have been reminding students of some of the key techniques such as; interleaving, spaced practice, however, if you would also like to discuss this with your son/daughter then I would recommend the following video resource – [please click here](#). We are also mindful of the additional stress and pressure of the next few weeks and we are here to support all students, at what will understandably be a difficult time.

During the examination period:

- The regulations surrounding internal examinations are the same as those for public examinations. It is crucial that students understand that no electronic devices are permitted (including electronic watches) and mobile phones in the examination venue
- Students should look to arrive outside the examination venue at least 15 minutes before the start of an exam
- If your son/daughter is absent for any reason on the day of an internal examination, it is crucial that the school absence line is called before 8am
- Any students who are in receipt of 'access arrangements' e.g. additional time – will receive further information from our Exams Officer, Mrs Butler in the immediate run up to the examinations.

We will be going through all these protocols with students upon return from the May half term holiday.



1536



1701

THE COOPERS' COMPANY AND COBORN SCHOOL

Love as Brethren

Headteacher: Ms Sue Hay, BA (Hons), PGDip, NPQH, NPQEL

St Mary's Lane, Upminster, Essex RM14 3HS

| Tel: 01708 250500 | Email: info@cooperscoborn.org.uk | Website: www.cooperscoborn.org.uk |

Following the examination period, staff will work to mark the examinations and at the half way stage in the A Level courses, you will be provided with an A Level grade for the internally examined assessment in each A Level subject.

Students will also be provided with an 'initial' Beyond 18 grade in each subject – this acts as a starting point for discussion in relation to the predicted grades that we will look to send to universities and employers in the Autumn; further information about this will follow in early July.

You will then have the opportunity to discuss your son/daughter's performance in these examinations with subjects teachers at the Year 12 Subject Consultation Evening which takes place from 4:30pm to 7:30pm on Thursday 10th July.. This event takes place online and further information will follow in June.

If you have any questions, please do not hesitate to contact us at the school.

Yours faithfully

Mr Bell

Deputy Head: Director of 6th Form

Mr J Teece

Head of Year 12