



## THE COOPERS' COMPANY AND COBORN SCHOOL

Love as Brethren

Headteacher: Ms Sue Hay, BA (Hons), PGDip, NPQH, NPQEL

St Mary's Lane, Upminster, Essex RM14 3HS

Tel: 01708 250500 | Email: info@cooperscoborn.org.uk | Website: www.cooperscoborn.org.uk |

Tuesday 10<sup>th</sup> September 2024

**Re: Google Guardian Summaries** 

Dear Parent(s) and Carer(s)

As you are aware, the school makes extensive use of Google Classroom. This is an extremely important aspect of your son/daughter's education and it is used in five main ways:

- Materials/Resources from lessons may be posted on Google Classroom this is important if your son/daughter misses any lessons
- To set homework
- To provide feedback to students on their learning
- For staff to potentially run, 'Google Meet' video sessions with students
- For the pastoral team to communicate with the whole year group about pastoral or 'Beyond 18' information.

As a parent/carer you are able to receive a regular email summary of all the posts that your son/daughter has been receiving. I know many of our parent(s)/carer(s) find this invaluable. If you are a new parent/carer, you will receive an email from the Google Classroom system in the coming week — this will enable you to subscribe/receive the summaries.

For more information about the Google Guardian system, please click <a href="here">here</a>
For a series of Frequently Asked Questions (FAQs), please click <a href="here">here</a>
For a useful Youtube video which summarises the key features of the system, please click <a href="here">here</a>

If you have any questions, please do not hesitate to contact us at the school.

Yours faithfully

Mr J Teece