

# **'THE COOPERS' COMPANY AND COBORN SCHOOL**

## **STANDARDS & PERFORMANCE COMMITTEE**

### **TERMS OF REFERENCE**

#### **THE BRIEF**

1. To ensure on behalf of the Governing Board that its strategic responsibility to raise standards is acted upon.
2. To review and analyse the performance of the school, including the performance of vulnerable groups of students, and those in receipt of the Pupil Premium, against national and local indicators, and to advise the Governing Board on any action required in order to sustain improvement.
3. To ensure that the School Development Plan reflects the requirement to raise standards, and to monitor and evaluate it accordingly.

#### **OPERATING PRINCIPLES**

1. The Standards & Performance Committee shall meet as required but not less than once per term.
2. Minutes of all meetings will be taken and circulated to all members of the Standards and Performance Committee within 5 days of that meeting.
3. The membership of the committee will be a minimum of ~~5~~4 members. The Headteacher will automatically be a member
4. The committee can co-opt persons who are not members of the Governing Board subject to a maximum of 3 members
5. The quorum will be 3 plus the Headteacher where the majority are not staff governors.

#### **CURRICULUM REQUIREMENTS**

- a) To maintain an overview of the curriculum in all key stages to ensure that it complies with national guidelines, and also that it is appropriate for the needs of the students in the school.
- b) To ensure that Pupil Premium funding is spent appropriately, and that this information is easily accessible.
- c) To review relevant policies as and when required, and ensure that statutory requirements are met.

## **PERFORMANCE MEASURES**

- a) To maintain an overview of annual assessment and examination arrangements to ensure that they comply with national requirements.
- b) To review and analyse internal data measures and the impact of interventions to halt underachievement.
- c) To review and analyse external data measures such as exam results.
- d) To review the progress of identified groups of students, including those with SEND, and gifted and talented students.

## **LEARNING AND TEACHING**

- a) To receive information about how the curriculum is evaluated and resourced;
- b) To receive reports from the Headteacher and Subject Managers on the delivery of the curriculum;

## **BEHAVIOUR, ATTENDANCE & EXCLUSIONS**

- a) To ensure that all statutory safeguarding requirements are fully met.
- b) To monitor student attendance figures and review any actions taken to increase attendance.
- c) To monitor exclusion figures, including those students that are sent home for part days.