

Instrumental Lessons

Terms & Conditions – 2025/2026 Academic Year

Music tuition is agreed with instrumental teachers, and parents form a contract with The Coopers' Company and Coborn School through the School Administrator, Mrs Friensener.

<u>Tuition Fees</u> (fees may be adjusted pro-rata due to the commitments of individual teachers)

Fees for the following term will be assigned to your ParentPay account at the start of the term, along with the payment due date.

• 2025/2026 Academic Year: £20.50 per 30-minute lesson

Termination of Lessons

Should you wish to terminate lessons, please contact Mrs Friensener - music@cooperscoborn.co.uk. A minimum of a half term's notice is required.

Lesson Timetables

Lessons may take place throughout the school day and to some extent, before and after school. Timetables are on a rota basis to ensure that pupils do not miss the same classes each week. Pupils will be given their lesson time one week in advance and must *request* permission from their subject teacher (via email), giving as much notice as possible, but a minimum of 24 hours.

If a pupil misses a lesson it is their responsibility to check the timetable on the boards (displayed in the music department) to find out their time for the following week. Pupils must check their diaries / school planners when booking lessons to ensure that they do not have any school trips or prearranged commitments the following week. This includes hospital and orthodontist appointments as well as other school-related activities – please ensure your child is aware of this.

Missed Lessons

Lessons will not be credited once booked unless the teacher is absent. Should your child be required to isolate, the lesson will be provided remotely by the instrumental teacher at the timetabled time. Pupils must ensure that they have followed the procedure to be excused from timetabled lessons, giving their teachers as much notice as possible (see above). Credits cannot be given for sports fixtures or other school events that may arise at less than one week's notice as the teacher is unable to reclaim this lost time. The same applies if students are excluded from school due to disciplinary action.

If a pupil is unable to play their instrument / sing for any reason, the lesson will be used for theory or aural skills. Pupils who attend school only for GCSE, AS and A level examinations in the summer term must be prepared to continue attendance for instrumental lessons until the end of the term. This is necessary to safeguard the teachers' income. It is the pupil's responsibility to inform their music teacher of their exam times in order that alternative times may be set.