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1701

THE COOPERS' COMPANY AND COBORN SCHOOL

Love as Brethren

Headteacher: Ms Sue Hay, BA(Hons), PGDip, NPQH

St Mary's Lane, Upminster, Essex RM14 3HS

| Tel: 01708 250500 | Email: info@cooperscoborn.org.uk | Website: www.cooperscoborn.org.uk |

15 July 2022

Dear Parent / Carer,

Re: Year 13 A-level Results' Day – Thursday 18th August 2022

We hope that your child has been able to relax since completing their A-level summer examinations. We are writing to you now to provide you with further information around the forthcoming A-level Results' Day on **Thursday 18th August 2022**.

Here are the details for A-level Results' Day:-

- Students are invited to collect their results from The Coopers' Company and Coborn School on Thursday 18th August 2022.
- Students may arrive between 08:00-10:00.
- Students will collect their results from the school theatre. Please note **only** students will be permitted into the school theatre. Any parents who wish to attend, are asked to remain outside in Coopers' Court.
- Staff will be present to celebrate your child's exam success, discuss 'what's next' options and possibly any results enquiries.
- The school's exams office will email the Awarding Bodies' Statement of Provisional Results to your child's school email account by 09:00 on Thursday 18th August. **Please ensure your child's school inbox is clear to receive this documentation.**
- Mr. Bell has previously written to you detailing the 'what's next' services that will be available in school on both Thursday 18th and Friday 19th August.
- Both Mrs. Titley and Mrs. Butler will be available in the exams office to discuss any post-results enquiries. The exams office will be available to discuss any results enquiries on the following dates:-

A-level

Thursday 18 th August 2022:	09:00 – 15:00
Friday 19 th August 2022:	09:00 – 15:00
Friday 26 th August 2022:	09:00 – 15:00

Given that Results' Day will be during the school's summer break, we understand that some of you may have already planned a well-deserved summer holiday and therefore your child will be unable to attend on this day. If this is the case and you wish to also receive a physical copy of the results (on the day), in addition to the email, a nominated person will need to collect your child's results on their behalf. If you haven't already done so, we kindly request for you to complete the [google form](#) providing the nominated person you wish to collect your child's results. Please note that we are unable to provide results information to individuals who are collecting results on a student's behalf without receipt of this written consent from the student nor can we provide such information over the telephone.



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Post results services

There are a range of post results services available. Details of these services, fees applicable and deadline dates can be found in the '**Guidance for students and parents – After the Examinations – Results and Post-Results**' document which is attached to this letter.

Prior to publication of A-level results, the exams team will be looking at all results received by the school. If a student is a few marks away from the next grade boundary, in addition to your child's 'Statement of Results', there will be **an orange slip** detailing the subject/s that your child may wish to consider submitting an application to review the marking of exam script/s. All requests must be approved by the exams office and all should be accompanied by a completed consent form and appropriate payment for the post results service that is required.

Before deciding to request a review of marking your child should speak to either their teacher or a member of staff within the subject department as they may have additional information on how your child performed during their assessment and be able to provide guidance on what paper/s your child should consider having reviewed as the exams team are unable to provide such advice.

If your child wishes to proceed with the review of marking please go to the exams office where a ticket system will be in place and wait for your number to be called.

Once you have discussed your options with the exams team and your child decides to proceed with the review of marking, the exams team will process the application once in receipt of the completed consent form **signed by your child** and relevant payment (which can be made via the Parentpay shop).

Any processed applications received during the dates detailed above will be monitored and any updates will be notified via email. Any enquiries thereafter will be dealt with from Friday 2nd September 2022.

Should you have any questions regarding the contents of this letter, please feel free to contact either Mrs. Titley or Mrs. Butler in the exams team. In the meantime, we would like to take this opportunity in wishing you and your family an enjoyable, extended summer break and every success on Results' Day.

Yours faithfully,

Mrs. A. Titley

Exams and Data Manager

Encs. Guidance for students and parents – After the Examinations – Results and Post-Results