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1701

THE COOPERS' COMPANY AND COBORN SCHOOL

Love as Brethren

Headteacher: Ms Sue Hay, BA(Hons), PGDip, NPQH

St Mary's Lane, Upminster, Essex RM14 3HS

| Tel: 01708 250500 | Email: info@cooperscoborn.org.uk | Website: www.cooperscoborn.org.uk |

Tuesday 3rd May 2022

RE: Visit to The University of East London, Docklands Campus: **Tuesday 7th June 2022**
& 'Beyond 18' day in school: **Wednesday 6th July 2022**

Dear Parent(s)/Carer(s)

As mentioned in my letter last week, we have two important events coming up connected to our 'Beyond 18' provision.

On Tuesday 7th June, all Year 12 students will be attending a higher education event. It offers an excellent opportunity for your son or daughter to gather information on their next steps after A Levels, as such we expect all students to attend, even if your son/daughter is unsure whether they intend to apply to university.

This Convention includes:

- Representatives from a range of universities
- The opportunity to ask questions, find out about courses and job opportunities, living accommodation etc.
- Talks on a range of topics including student finance, making applications etc.

Students should meet us outside the main Costa Coffee near the entrance atrium to the university. They should meet us at 10:10am. The nearest tube is located at Cyprus on the Docklands Light Railway (a 2-minute walk away), students should head to Stratford or West Ham and then take a DLR service towards Beckton, alighting at Cyprus. Tickets will be issued and a register taken. Please ensure that your son/daughter is punctual as we have a fixed group entrance time. Students will need to pay for their travel to and from the venue so please ensure they have enough money on their oyster card or cash if they don't have one.

Students do not need to wear school uniform but must wear appropriate clothing. There are plenty of places to purchase refreshments on campus. As students will be travelling to/from the venue independently of school staff, they do so at their own risk – the school is not responsible for their safety at this time. As such, please ensure that any students with medical requirements have associated medication with them (e.g. asthma inhalers/epipens). In order for your son/daughter to attend the trip, you will need to consent to them travelling independently, this is also all completed online on the ParentPay system – please tick the 'payer consent' box once you log onto the system. Students are free to travel home after the event – at approximately 1pm.



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If any student is unwell on this day it is vital that they telephone the school on 01708 251824 and speak to Mrs Donnellan or the main school number: 01708 250500 and I will be contacted at the venue.

Then, on 6th July, students are 'off timetable' for a day in school where we will start to prepare them for their UCAS (university application) or job application. We have a range of sessions planned for them and over 20 carousels running in the afternoon from a range of alumni and university speakers, both from the 'world of work' and university environment. Then, two weeks later, we invite you for an online individual discussion about your son/daughter's progress and plans for 'Beyond 18'. These 'Meet the Tutor' sessions take place in July and we will write to you with information nearer the time.

In order to cover the entire cost of the two days, we are asking for a small voluntary contribution of £9 per student. No student will be excluded because parents are unable to pay, but if there are insufficient contributions then the events will have to be cancelled. The cost covers items such as the fees of external speakers, insurance, cover costs for staff supervision and administrative costs. Please pay and complete the permission slip on ParentPay as soon as possible. If you are unable to pay the full contribution please contact the finance office on 01708251811 or finance@cooperscoborn.co.uk to make alternative arrangements. Whilst the contribution is voluntary, completion of the online permission slip is mandatory and students for whom permission has not been given will not be allowed to take part in the trip. Taking no action will result in us being unable to take your son/daughter off the school site.

Please log-in to your ParentPay account at the school to pay for both these days and consent to the visit to UEL.

Yours faithfully

Mr R Bell

Deputy Head: Head of 6th Form