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# THE COOPERS' COMPANY AND COBORN SCHOOL

*Love as Brethren*

Headteacher: Ms Sue Hay, BA(Hons), PGDip, NPQH

St Mary's Lane, Upminster, Essex RM14 3HS

| Tel: 01708 250500 | Email: [info@cooperscoborn.org.uk](mailto:info@cooperscoborn.org.uk) | Website: [www.cooperscoborn.org.uk](http://www.cooperscoborn.org.uk) |

May 2022

Dear Parents/Guardians,

**Re: YEAR 12 END OF YEAR EXAMS JUNE 2022**

As stated on the school calendar, the Year 12 end of year examination period will run from Friday 10<sup>th</sup> to Thursday 30<sup>th</sup> June (inclusive). During this period, all Year 12 students will follow the examination timetable.

Your child, has been issued with their individual exam timetable, which they are required to keep in a safe place for future reference. Those students, who are timetabled to undertake the Art practical exam, please discuss arrangements directly with Mr. Withyman.

It is vital that your child reads, fully understands and **strictly** adheres to all exam protocol as set by JCQ (Joint Council for Qualifications) as failure to do so could lead to disqualification. This information can be found on the [examinations link](#) located on the school's website.

Your support to ensure that your child is fully focused and prepared for these exams is greatly appreciated. Please impress on your child the importance of revising beforehand. To help with revision preparation, your child may find it beneficial to look at past exam papers, which can be accessed from the exam boards' websites. Details of the specifications and links to the websites can be found in the [Examinations - Student Handbook](#). Furthermore, this document may also assist in answering any questions you have regarding the exam process.

With the cancellation of exams in both the summer of 2020 and 2021, it is more important than ever for students to be tested on their subject knowledge in an exam environment for the following reasons:-

- Practice exams are a useful tool for students, teachers and parents to measure how well students are progressing in their studies.
- It allows students an opportunity to work under exam-like conditions and test how well their revision strategies are working.
- For the school, it is a useful indication of how likely a student is to achieve a certain grade in the "real" exams.
- In light of the recent pandemic, mock and assessment data, along with other historic data on students assisted teaching staff to make holistic judgements when submitting teacher-assessed grades (TAG) to the exam boards to enable students to receive either their GCSE or A-level results last summer.

Attendance is compulsory and all students will be expected in school at the commencement of the school day. Normal lessons will continue throughout the course of this exam period and during the few occasions when students will not have an examination, they will be required to attend their usual timetabled lesson.

During these times, it is essential that all students come to school fully equipped for sitting these exams since we are unable to lend essential equipment. Students are expected to arrive at least 20 minutes before the stated start time for each of their exams. Students will not be allowed to leave the exam until the full time duration has lapsed.



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Please notify the exams office as soon as possible, should your child be unable to attend an examination for whatever reason. Should you have any queries regarding the contents of this letter, please feel free to contact either Mrs. Titley or Mrs. Butler in the exams team.

Yours faithfully,

Mrs. A. Titley / Mrs. L. Butler

**Exams team**

[exams@cooperscoborn.co.uk](mailto:exams@cooperscoborn.co.uk)

c.c. Mr. R. Bell – Depute Headteacher / Director of Sixth Form

Encs. Personal Exam timetable – orange sheet