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THE COOPERS' COMPANY AND COBORN SCHOOL

Love as Brethren

Headteacher: Ms Sue Hay, BA(Hons), PGDip, NPQH

St Mary's Lane, Upminster, Essex RM14 3HS

| Tel: 01708 250500 | Email: info@cooperscoborn.org.uk | Website: www.cooperscoborn.org.uk |

Friday 6th May 2022

Re: Last day at Coopers' Coborn: Friday 20th May 2022

Dear Parent(s)/ Carer(s)

As we approach the final few weeks of your son/daughter's time at Coopers' Coborn, we wanted to write to communicate to you the arrangements for Year 13's last day at school; Friday 20th May.

We recognise that the day is a very special one for all concerned and in order to celebrate this event, we have organised the following programme:

9:30am:	Students arrive to 'Farewell Breakfast' in the School Canteen Teachers and students sign books/shirts and say farewells
11am:	Leavers' Assembly in the main school Theatre
12noon:	Final Farewells
12:15pm:	Students' leave the school site

The school will meet the cost of breakfast – there will be no charge to students; there will be a vegetarian option available.

The programme for the day will be explained to students in an assembly this Monday at 8:35am, in the School Theatre, therefore, it is vital that your son/daughter attends. We will also discuss the A Level examinations and plan for A Level Results' Day in this assembly.

Pre-Covid, the last day has run very smoothly and students have been a credit to themselves and the school; we are convinced that the class of 2022 will be no different, especially after all they have been through. It is important however, that the school's expectations are made clear, particularly as important public examinations will be taking place during this time.

- Students are expected in school on this day in full uniform as on any other day; any student who is dressed inappropriately will be sent home and will miss out on the activities.
- If students wish to sign shirts/sign books then it is important that this is not done in crucial lesson time, prior to the 20th May. If students wish to sign school shirts then a spare shirt should be brought in to sign on 20th May, any student signing the shirt they are wearing will be sent home.



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- Finally, should any student partake in any activity considered inappropriate then they will not be able to attend the School Prom in July and we will have no hesitation in contacting future employers and universities.

These expectations will be made clear to all students over the coming weeks and I would appreciate it if you could also discuss this with them. The current Year 13 are a fantastic bunch and we look forward to wishing them well on 20th May.

Additionally, if your son/daughter has purchased a 'Leavers' Hoodie' they will receive that during the last week of term. Yearbooks will be distributed on the 20th May during breakfast.

We will write to you again later this term concerning details of the end of year Prom and also regarding Results' Day in August.

If you have any questions, please do not hesitate to contact us at the school.

Yours faithfully

Mr J Teece
Head of Year 13

Mr R Bell
Deputy Head