



THE COOPERS' COMPANY AND COBORN SCHOOL

Love as Brethren

Headteacher: Ms Sue Hay, BA(Hons), PGDip, NPQH

St Mary's Lane, Upminster, Essex RM14 3HS

| Tel: 01708 250500 | Email: info@cooperscoborn.org.uk | Website: www.cooperscoborn.org.uk |

Thursday, September 30, 2021

Year 7 Bowles Residential Trip November 2021

Dear Parents and Carers,

I am writing to provide you with more details of the Bowles residential trip in November and to ask that you make the final payment which is now on ParentPay for those who have paid the initial deposit. The balancing payment is £130 and should be paid by October 7th 2021. If you anticipate having any difficulties in making the payment please contact finance@cooperscoborn.co.uk.

If you have not completed the paper Bowles consent form AND the online ParentPay consent form before half term your child will not be able to travel to Bowles.

Please take some time to read this letter carefully, especially the sections relating to Covid-19, Travel times and equipment lists

Travel Information

As previously stated, the trip will be split into two halves. The table below outlines the dates and groupings as well as **approximate departure and return times for each group.**

	Trip 1	Trip 2
Group	7.4, 7.5, 7.6, 7.7	7.1, 7.2, 7.3, 7.8
Dates	Monday November 1 st - Wednesday November 3 rd	Wednesday November 3 rd - Friday November 5 th
Parent Drop off at school	0700 Monday November 1 st	1130 Wednesday November 3 rd
Coach departure from school	0730 Monday November 1 st	1200 Wednesday November 3 rd
Return to school (traffic dependent)	1430 Wednesday November 3 rd	1730 Friday November 5 th

We recommend that students on trip 2 eat an early lunch before departing on Wednesday as they will not be able to eat on the coach and will be going straight into activities on arrival at the centre. Please ensure that suitable arrangements are made for your child to be collected from school at the appropriate return time or to make their own way home. Neither group of students attending the Bowles trip will be expected to attend any lessons on Wednesday November 3rd. Miss Gibson will be attending for the whole week, and form tutors, where possible, will also be there for half of the week alongside their forms. Several other school staff will also be attending to assist in the running of the week.



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Bowles Activity Centre

The week is designed for pupils and their form tutors to get to know each other outside of the school setting by taking part in various team-building activities. Students will be involved in a range of outdoor education activities including dry-slope skiing, rock climbing, low ropes course, orienteering, archery and raft building (indoor pool). These activities will all be run by qualified centre staff, and there will also be some cross-curricular activities run by our school staff including the Drama department.

Attached to this letter you will find a **Residential Visitors Information** sheet which I would encourage you to read carefully. It includes a kit list to assist with packing. As the trip takes place in November it is important that students have a good selection of warm clothes, waterproofs if you have them and spare shoes. Students will need swimming costumes and towels as one of the activities will take place in the swimming pool. Please make sure your child has all the necessary items as improper kit may result in students being unable to participate in certain activities. It is important that students are able to carry or wheel their own bags as they will need to bring them up the hill from the coach park to the dormitory block.

Also attached is the **Bowles Consent and Medical Form** which must be completed for students to be allowed to take part in the activities. Please ensure this form is completed accurately as this will be the source of information for centre staff if any first aid is needed and which will be used to inform meal planning and provision

For any students who have medical health care plans, we will take any medication with us from the medical room. Should any additional medication be required please either give this to your child to bring with them (if it is to be self-administered), or to a member of staff upon departure (if it is to be teacher-administered), along with clear written instructions on any relevant timings/dosages etc. Please feel free to contact Miss Gibson on the e-mail address below should you wish to discuss any particular medication/dietary issues in greater depth before departure.

Covid-19 Mitigation Measures

A range of Covid-19 mitigation measures will be in place in line with school policy and government guidance but I would like to draw your attention to a few of them

- Students will be asked to wear facemasks when travelling on the coaches to and from the activity centre along with maximum ventilation on coaches.



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- Students are asked to take lateral flow test in the 24 hours before travelling. You may also wish to take a lateral flow test 72 hours before the trip in order to allow time for a confirmatory/overriding PCR result to be returned.

- Students who develop symptoms (Cough, High Temp or Loss of taste/smell) before the trip will not be able to travel unless a negative PCR test confirms the symptoms are not COVID-19.
- **If a student develops one of the three COVID-19 symptoms whilst on the trip, parents will be contacted and will need to collect their child from the activity centre. Please bear in mind that this may be necessary whilst your child is away.**

Rooming

Please be aware that students will be given the opportunity to choose their rooms from those who are attending on the same half of the week as them. Miss Gibson will begin this process in the coming weeks. All rooms will be single sex. Students will need to choose their own roommates and can come to me as a complete group to confirm this. Most rooms are made up of six beds.

Students not organising themselves into a room within the timeframe given (approximately 1 week from speaking to the students) will be allocated a room. Once these rooms are finalised, no changes will be made. As such, if there are genuine and significant reasons why your son/daughter cannot be in a room with another student, then could you please alert Miss Gibson to this prior to room arrangements being made.

Students will also be placed into activity groups and allocated a member of school staff as a group leader. This will be communicated to students in due once they have been arranged and students will need to remember this information to make it easier when the group arrives at the centre.

Mobile phones and electronic devices

If you wish, students are able to bring mobile phones and electronic devices with them and they can be used on the journey to and from the centre. At all other times they must remain in students' rooms and must not be brought to activities or meal times. Staff reserve the right to confiscate mobile phones or other devices where their use is disruptive. Any electronic devices or valuable items brought on the trip are done so entirely at students' own risk as neither the school or the centre can accept responsibility for their safety.

Behaviour and students conduct



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Finally a reminder about behaviour: as this will trip will represent the first of hopefully many CCCS school trips for your son/daughter, it is imperative that students' behaviour is exemplary and that instructions given by school staff and Bowles instructors are followed at all times. It is important that students do this for their own safety and that of others. Failure to do so may result in students being

removed from certain activities, and in extreme cases parents called to collect their son/daughter, with their participation in future school trips subsequently jeopardised.

We hope that Bowles will be a fantastic and memorable experience for all involved and will help to bring students together in their forms and as a year group. Some children may be very nervous about being away from home for the first time in a while. One of the key aspects of our ethos Love as Brethren is taking care of others and treating all members of our community with kindness and sensitivity. I would be grateful if you would reinforce this with your child before they travel. If students are concerned about something before or during the trip, they should come and speak to Miss Gibson or their form tutor.

James Dudley-Hart
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Hollie Gibson
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