



1536



1701

THE COOPERS' COMPANY AND COBORN SCHOOL

Love as Brethren

Headteacher: Ms Sue Hay, BA(Hons), PGDip, NPQH

St Mary's Lane, Upminster, Essex RM14 3HS

| Tel: 01708 250500 | Email: info@cooperscoborn.org.uk | Website: www.cooperscoborn.org.uk |

Monday 5th July 2021

Re: A Level Results Day: Tuesday 10th August 2021

Dear Parent(s)/Carer(s)

Following previous correspondence about A Level Results' Day, I am writing to provide additional information. The examinations team has written to you on a number of procedural matters, and I wanted to build on this with some slightly more specific information, in particular for university applicants.

As mentioned in the letter from Mrs Titley last week, all students will be sent an email of their results, no later than 9am. In order for us to do this, all students are asked to complete an important form as soon as possible – [please click here](#). If your son/daughter does not complete this form, then they will not receive their results via email in a timely manner.

However, results will **also be available to collect in person by students between 9am and 10am**. If your son/daughter wishes to collect their results in person, then they can do so from the School Theatre.

In order to support students, we want to make them aware of two events taking place this week on the UCAS Live page on Facebook:

Tomorrow at 4pm: Preparing for Results Day

UCAS will discuss the awarding of results, appeals, results day and what your son/daughter can do in the meantime to best prepare

Thursday 8th July: 4pm: How Clearing works

UCAS will be talking all things Clearing – how it works, things they need to know, and how to make an application direct using Clearing. The University of Suffolk will talk through how it works, as well as providing information from a student who has actually been through Clearing.

Sixth Form pastoral staff and members of the school's Leadership Team will be available on results day and on the following day should students require any extra support. The Learning Zone will also be available for students to use should they need to contact universities or go through 'Clearing' or 'Adjustment'. For those students who have a university place at stake, a detailed booklet will be provided on what they need to do next: 'UCAS Confirmation, Clearing or Adjustment'; however all of the information in the booklet has come directly from the UCAS website, should you decide to have a look at these options in preparation for results day. We will also be emailing all students with the following information:

- It is likely that by logging onto the UCAS system from 8:30am they will be able to find out if they have made their first choice or insurance offer.



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- Universities will use the UCAS Track system to confirm whether they have met the conditions of their Firm or Insurance choice. Even if they do not meet the conditions of that offer it may be that the university is able to offer them a place, perhaps on a different course.
- Make sure that they have the following information with them if they come to pick up their results just in case there are any problems or they have to go through 'Clearing' or 'Adjustment':
 1. Phone number of the Admissions Tutors/Admissions hotline for their chosen universities.
 2. The course name and course codes they applied to.
 3. All their UCAS Apply details - username, password, ID etc.
 4. A mobile phone
 5. The contact details and information from Clearing of any universities that they are thinking of applying to on Results Day through Clearing
 6. Their Clearing Number from the UCAS Track system; this will be available to them on the morning through the Track system if they are eligible.

For students applying to university, there will be two possible outcomes on the day:

The Positive Outcome...

- Confirmation - they have met the conditions of one of the two offers and will therefore need to confirm that they accept the place at the institution. (they may even have accepted them if your son/daughter narrowly missed the terms of their offer!)
- Adjustment - a system which runs from Results' Day for students who have dramatically 'over performed' in their grades and want to see if they can secure a place at a 'better' institution.

The Complicated Outcome...

- They have to call their university to see if they have any vacancies as they have not met the conditions of their offer; they may be able to offer a slightly different course.
They don't make it to either of their choices...
- Clearing/Clearing+ - a system which runs for students who still want to go to university but have not been successful with either of their two choices. They will have to be quick as this is on a first come, first served basis. At 8:30am, UCAS will have already sent your son/daughter a message about this.

We have also paid for independent careers advice for any student who wants it, following the publication of A Level results. Our superb advisor Jane Collett will be available all day on Thursday 12th and Friday 13th August for any student who needs independent support. Jane has asked students to contact her via email to arrange an appointment. Her details are: jane.collett@prospects.co.uk

Support in the future

We want to make sure that we do all we can to support your son/daughter after they leave. We are always here for advice and support. Many students find the transition to the world of work/university really tough and sometimes want someone impartial to speak to. We have explained to all students that they can call us



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at any point in the future and we will do all we can to assist. Each year, quite a few students get back in touch for advice as they want to change their 'Beyond 18' plans. Our contact details are:

Mr R Bell: 01708 251812

Mrs J Marshall: 01708 251825

Mrs King: 01708 251817

2021/22 UCAS applications

If your son/daughter is taking a year out and applying to go to university in 2022 then obviously we will still help them to complete their UCAS application and send them off from here. They will need to liaise with Mrs Wilkes (aws@cooperscoborn.co.uk) who will be helping all "Year 14 students" with their application. If they are applying in September then it is important that they do not apply as an 'individual', but rather apply through the school name.

The Buzzword on the UCAS Hub site for them to use is: [cooperscoborn1234](#). Your son/daughter will know what this means!

I do hope this letter reassures you that we have a very robust process in place to support students on the day, in advance and after. Support will also be available for all those job-seekers, or those holding conditional offers of employment. Your son/daughter will receive all this information in a very detailed email, so please ensure that they check their school e-mail account.

On behalf of all the staff at the school, I would like to take the opportunity to thank you for all your support you have given during your son/daughter's final year in the Sixth Form.

Yours sincerely

Mr R Bell
Deputy Head & Director of Sixth Form

Mrs J Marshall
Head of Year 13