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THE COOPERS' COMPANY AND COBORN SCHOOL

Love as Brethren

Headteacher: Ms Sue Hay, BA(Hons), PGDip, NPQH

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Changes to entry times and form period for Year 8 and Year 9

Friday November 13th 2020

Dear Parents and Carers,

I am writing to inform you of a change we are making to staggered entry times and tutor periods for year 8 and 9. In order to facilitate our delivery of the Beyond 14 GCSE Options programme for year 9 we are swapping the year 8 and 9 staggered entry and form period start times. These changes will come into effect from Monday November 23rd. and will allow us to deliver a form tutor led programme of careers advice and GCSE options guidance coordinated by Miss Edmeades, Head of Year 9 and Mrs King, Head of Careers. I will be writing to you shortly to outline the key events and timeline of the GCSE options process as well as changes which will be made this year due to COVID 19. Most of these events will take place after Christmas, but the form tutor delivery will begin in the next few weeks. Students who are self isolating during this time will be able to access all materials through the Year 9 Pastoral classroom and their Form Group classroom on Google Classroom.

Year 9's entry time will now be 0830 and their tutor period will start at 0835. Students who arrive to tutor period after this time will be marked as late by their tutors

Year group arrival times from Monday 23rd November:

Year Group	Arrival Time	Entrance
7	8.20am	Main pedestrian entrance (right)
8	8.40am	Main pedestrian entrance (right)
9	8.30am	Main pedestrian entrance (right)
10	8.40am	Car entrance (left)
11	8.20am	Car entrance (left)
12	8.30am	Car entrance (left)
13	8.55am	Car entrance (left)

Students should continue to follow the other health and safety measures when they enter the site including sanitising their hands on arrival, wearing facemasks until they are seated in their classroom or the when eating and remaining in their designated zones and bubbles.

Yours Sincerely,

James Dudley-Hart
Assistant Headteacher