



THE COOPERS' COMPANY AND COBORN SCHOOL

Love as Brethren

Headteacher: Ms Sue Hay, BA(Hons), PGDip, NPQH

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March 2020

Dear Parents/Guardians,

Re: YEAR 10 GCSE MOCK EXAMS APRIL 2020

As stated on the school calendar, the Year 10 mock examination period will run from Monday 20th to Thursday 30th April (inclusive). During this period, all Year 10 students will follow the examination timetable.

Enclosed is your child's individual exam timetable (orange sheet) which students should keep in a safe place for future reference. Those students, who are timetabled to undertake practical exams, please discuss arrangements directly with the following:-

- Food Technology – Mrs. Ruth;
- Art – Mr Withyman.

It is vital that your child reads, fully understands and **strictly** adheres to all exam protocol as set by JCQ (Joint Council for Qualifications) as failure to do so could lead to disqualification. This information can be found on the exams link located on the school's website:-

<https://www.cooperscoborn.org.uk/examinations/>

Your support to ensure that your son or daughter is fully focused and prepared for these exams is greatly appreciated. Despite the fact that they are effectively a practice, it is paramount that preparation for them is sound, since the results provide subject departments with an estimation of likely performance when informing on progress.

Attendance is compulsory and all students will be expected in school at the commencement of the school day. Normal lessons will continue throughout the course of this exam period and during the few occasions when students will not have an examination, they will be required to attend their usual timetabled lesson.

Students are expected to bring their own equipment required for every exam and they are expected to arrive at least 20 minutes before the stated start time. Students will not be allowed to leave the exam until the full time duration has lapsed.

Please notify the exams office as soon as possible, should your child be unable to attend an examination for whatever reason. Should you have any queries regarding the contents of this letter, please feel free to contact either Mrs. Titley or Mrs. Butler in the exams team.

Yours faithfully,

Mrs. A. Titley / Mrs. L. Butler

Exams team

exams@cooperscoborn.co.uk

c.c. Miss. H. Gibson – Head of Year 10

Encs. Personal Exam timetable – orange sheet