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# THE COOPERS' COMPANY AND COBORN SCHOOL

*Love as Brethren*

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November 2019

Dear Parent / Guardian,

**Re: Year 13 Mock Exams – 20<sup>th</sup> – 31<sup>st</sup> January 2020 (inclusive)**

As stated on the school calendar, the Year 13 mock examination period will run from Monday 20<sup>th</sup> to Friday 31<sup>st</sup> January (inclusive). During this period, all Year 13 students will follow the mock examination timetable, which can be found on the school website.

Enclosed is your child's individual exam timetable (pink sheet) which students should keep in a safe place for future reference. Those students who are timetabled to undertake the Art practical exam, please discuss arrangements directly with Mr. Withyman.

It is vital that your child reads, fully understands and **strictly** adheres to all exam protocol (previously emailed to students) as set by JCQ (Joint Council for Qualifications) as failure to do so could lead to disqualification. This information can be found on the exams link located on the school's website:-

<http://www.cooperscoborn.co.uk/Examinations>

These examinations are referred to as 'mock' since they are an attempt to duplicate the situation that will arise when all Year 13 students take their external examinations in May and June 2020. Your support to ensure that your son or daughter is fully focused and prepared for these mock exams is greatly appreciated. Despite the fact that they are effectively a practice, it is paramount that preparation for them is sound, since the results can affect the estimation of likely performance when informing on predicted grades.

Staff will be working hard to mark the mocks throughout February so that your son/daughter receives detailed feedback as soon as possible. We will then meet with you at Parents' Evening in early March (5<sup>th</sup>) to talk through the mock results and final strategies to prepare for the summer.

Attendance is compulsory and all students will be expected in school at the commencement of the school day. No study leave will be given during this time as it is absolutely critical that students attend all lessons when they do not have mock examinations.

Students are expected to bring their own equipment required for every exam and they are expected to arrive at least 20 minutes before the stated start time. Students will not be allowed to leave the exam until the full time duration has lapsed.

Please notify the exams office as soon as possible, should your child be unable to attend a mock examination for whatever reason. Should you have any queries regarding the contents of this letter, please feel free to contact either Mrs. Titley or Mrs. Butler in the exams team.

Thank you for your continued support and we wish all the students well in this stage of their academic career.

Yours faithfully,

**Mrs. A. Titley**

Examinations and Data Manager

**Encs.** Your child's personal exam timetable (pink sheet)