

THE COOPERS' COMPANY & COBORN SCHOOL

SIXTH FORM ADMISSIONS POLICY

2013/2014 Academic Year

Introduction:

The Coopers' Company and Coborn School is a school designated as having a religious character. The School is required to preserve and develop its Christian character in accordance with the principles included in the Scheme of the Coopers' Company and Coborn Educational Foundation.

The School aims to provide its students with a liberal education, in accordance with its principles, which meets the needs of each student and enables each to fulfill his or her potential. This is achieved through the provision of a broad, balanced and relevant curriculum appropriate to each student's needs, aptitudes and abilities.

Admission Guidance:

- Students for whom application is made for places at Coopers' Company & Coborn School should have a strong work ethic, high levels of academic interest & commitment, & high expectations. The Sixth Form is academic in nature and hence has high entry requirements.
- Students must be in sympathy with the Christian ethos ('Love as Brethren') of the School and be prepared to give time to serve the School and the Community at large and work to uphold and develop this ethos, particularly in complying with School rules on conduct & uniform
- Of the places available in Year 12, many are taken by our Year 11 students. However the School actively recruits externally. The numbers admitted are determined by places available on the various courses and the required combinations of individual students. These are determined by scrutiny of the application form.

Admission number:

- We aim to admit **230 students** each year into Y12. Of these we seek to admit a minimum of **50 external students**. Offers are made with a view to filling to this level, but are finally decided by set sizes.

Admission Criteria:

- All existing members of the School who meet the entry requirements will be offered a place in the Sixth Form as outlined below.
- All students will be admitted onto FOUR AS course programmes of study, with the expectation of completing at least 3 A2s in Y13.
- Admission into the Sixth Form is open to students gaining a minimum entry qualification of at least 8 A*-C grades (including English and Mathematics).
- Each post-16 course has its own entry criteria. Consequently to gain admission on to the Sixth Form, all applicants, whether internal or external, will be required to meet the specific entry grade requirements for each course they seek to take as outlined in the admission prospectus.

Oversubscription criteria:

- If there are more external applicants with Predicted Grades meeting the entry requirements than places available, then the following oversubscription criteria will be used to determine to whom offers will be made:
 1. Looked after children¹ and children adopted or subject to residence or special guardianship orders.²
 2. Talent in Sport OR Music (the greater of 5 or 10% of the number of external students admitted under 1, 3 and 4) based on agreed measures.³
 3. Highest placed applicants according to their position in the order of merit based on aggregated scores of their top eight GCSE Predicted Grades (including English & Maths).
 4. The availability of places in specific sets.

Applications from disabled students unable to comply with the above will be considered by the Admissions Panel provided that evidence of the level of disability is supplied. The School is committed to not treating disabled applicants less favorably, without justification, for a reason that relates to their disability.

All existing members of the School who meet the entry requirements will be offered a place in the Sixth Form.

Procedure:

1. **January-February:** All students internal and external will have to submit an application form, stating which subjects they wish to study with TWO reserve choices.
2. **February-March:** Offers will be made to external students according to the criteria above based on Predicted Grades provided by their current school. All Internal students will be offered a place provisional upon achieving the entry grades for their chosen subjects.

All unsuccessful external students will be told that they may opt to go into Clearing. If, in August, they gain the entry criteria for the courses requested on their application form, they will be reconsidered for a place in the 6th Form, based on the Admission and Oversubscription criteria outlined above until all relevant courses are full.

3. **August:** On receipt of all applicants' exam results, all students with offers who achieve the minimum entry qualifications will be admitted. If additional spaces on courses are still available, they will be allocated in this order:
 - a. Any Coopers' Company & Coborn student gaining the overall entry grades who missed initial grades requirements and who wishes to change subjects.
 - b. External applicants in Clearing will then be admitted based on the Oversubscription criteria outlined above until courses are full.

¹ Looked after children are defined by the Children Act (1989) as children who are in the care of a Local Authority or provided with accommodation by the Authority.

² Under the terms of the Adoption and Children Act 2002 and 1989 Children Act.

³ Music – a grade 7 or above in Board examinations or equivalent; Sport – County standard or above in a school sport. In both cases a signed commitment to actively support school sport or music will be required. The applicant's position in the order of merit will determine whether or not he/she is one of the 10% offered a place. All students still need to meet the academic entry criteria.