

Reports Information for Parents

Parents will receive two types of report for their son/daughter. All students will receive a **T**racking, **R**eporting, **I**ntervention and **P**lanning **S**ystem (TRIPS) report approximately every half term starting with the first one in November. TRIPS reports show an academic target grade, your son/daughter's present attainment grade and an effort grade. Each TRIPS report gives basic information in a simple form and allows you and the school to monitor progress on a regular basis. The second type of report is either an end of Year or end of Key Stage report. This gives the same factual information but also has a short written comment from each teacher. All these reports are supported by a number of Parent/Staff meetings.

Students in Year 7, 8 or 9.

All students will receive a TRIPS report in the first week of November and subsequently further reports of one type or another in January, March, May and June. The parents of Year 7 students will have the opportunity to meet their child's Form Tutor in the week beginning 23rd November to see how they have settled into school. Students in Year 7 and 8 will have a short written report in June which simply indicates progress and sets targets for the future. Students in Year 9 will have a longer end of Key Stage report which will comment on progress and set targets for those subjects they are taking further.

The curriculum Levels used in all reports are shown below as are the effort grades. Please note that the subject Levels are only comparable at the end of the Key Stage so it is perfectly reasonable to have a lower level in maths in Year 7 than they left Primary School with in summer. It would not be acceptable for this situation to be the case at the end of year nine when we would hope to see at least one and a half levels of improvement. As a rule of thumb that would be about half a Level a year. The Levels for languages will lag behind other subjects, at least initially, as most students have not studied a foreign language before. Please do not worry too much about this as it will improve at a faster rate over the Key Stage. We expect all students to gain a 1 or 2 for effort.

Attainment Grades - KS3 – Years 7, 8, 9

Level	Descriptor
E	Exceptional Performance
8	Very High Performance
7	High Performance
6	Expected KS3 Level (National)
5	Expected KS3 Level (National)
4	Expected Level of Performance at KS3 (National)
3	Below expected performance
2	Below expected performance
1	Below expected performance
W	Working towards Level 1
N	No Level awarded due to absence, or failure to meet minimum criteria

Students in Year 10 and 11.

Students in Year 10 and 11 will receive a TRIPS report in the first week of November and subsequently further reports of one type or another in January, March, May and June for Year 10 but only in January and March for Year 11. The parents of Year 10 students will have the opportunity to meet their child's Form Tutor in the week beginning 23rd November to see how they have settled into the demands of GCSE courses. Year 11 students following the R.E. Full Course will receive two grades to reflect their progress in both their Short Course lessons and their Full Course lessons.

The GCSE grades used in all reports are shown below as are the effort grades. As a very rough guide a Level 7 at Key Stage 3 would equate to a grade C in GCSE and we would expect one and a half grades of improvement over Key Stage 4. We expect all students to gain a 1 or 2 for effort.

Attainment Grades - KS4 – Years 10, 11

Grade	Descriptor
A*	Exceptional Performance
A	Very High Performance
B	High Performance
C	Expected KS4 Grade (National)
D	Below expected KS4 Grade (National)
E	Pass
F	Pass
G	Pass
U	Ungraded

Students in Year 12 and 13.

Students in Year 12 and 13 will receive a TRIPS report in the first week of November and subsequently further reports of one type or another in January, March, May and June for Year 12 but only in January and March for Year 11. Parent/Staff meetings are planned for November to update you on progress and to give you further information on the University application programme.

The GCE grades used in all reports are shown below as are the effort grades. As a very rough guide we would expect a Year 12 student to be within 2 grades of their target at this stage and a Year 13 student to be within one grade. We expect all students to gain a 1 or 2 for effort.

Attainment Grades - KS5 – Years 12, 13

Grade	Descriptor
A*	Exceptional Performance
A	Very High Performance
B	High Performance
C	Expected KS5 Grade (National)
D	Below expected KS5 Grade (National)
E	Pass
U	Ungraded

Effort Grades – Years 7, 8, 9, 10, 11, 12, 13

Effort Grade	Description	
1	Student always: <ul style="list-style-type: none"> • Hands in all homework on time • Completes all set tasks • Produces homework and class work of a high quality 	<ul style="list-style-type: none"> • Listens carefully to teachers and students • Makes a good contribution to group work and class discussion • Is ready to learn
2	Student usually: <ul style="list-style-type: none"> • Hands all homework in on time • Completes all set tasks • Produces work of a variable quality 	<ul style="list-style-type: none"> • Listens carefully to teacher and students • Makes a good contribution to group work and class discussion • Ready to learn
3	Student sometimes does not : <ul style="list-style-type: none"> • Hand homework in on time • Complete all set tasks • Produce work of an acceptable quality • Listen carefully to teacher and students 	<ul style="list-style-type: none"> • Make a good contribution to group work and class discussion • Show a readiness to learn • Display behaviour conducive to learning
4	Student shows more than three instances of any of the features below: <ul style="list-style-type: none"> • Fails to hand homework in on time • Interrupts lessons • Slows down learning • Insufficient work in lessons 	<ul style="list-style-type: none"> • Produces work of insufficient quality • Arrives late • Distracts others and is easily distracted • Refuses reasonable requests
5	Student consistently: <ul style="list-style-type: none"> • Fails to hand homework in on time • Produces work of poor quality • Interrupts lessons 	<ul style="list-style-type: none"> • Challenges teachers and other students • Truants lessons • Shows no improvement despite help given