

# The Cooper's' Company and Coborn School



## The Sixth Form

### Blue Absence Form.

This form must be used in advance to let the school know that you intend to be absent. You are requesting permission – it may not be given. This covers; hospital appointments, *unavoidable* doctor's and dentist's appointments, open days, interviews, and approved visits (i.e. those organised by a member of staff), holiday leave, work experience, university taster courses, Villiers Park conferences, and any other visits not organised by a member of this school's staff. This procedure ensures all who need to know are kept informed.

Student's name:	Form:
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Date – from:	Date - to:
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Reason for request:
<b>How many days have you taken off school thus far?</b>

Parent's signature and comment:
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Subject Teacher's Signature:	Comment:

Form Tutor's signature \_\_\_\_\_

Year co-ordinator's signature: \_\_\_\_\_