

### Job and Apprenticeship Opportunities for Summer School and College Leavers

- This Bulletin is produced regularly throughout the summer and is designed to help with job search activities by raising awareness of some of the employment and training opportunities currently available.
- Please note these vacancies can be subject to cancellation at any time, so make sure you check for up-to-date information.
- These vacancies are aimed at people who are leaving school/college this summer and looking for full time employment or looking for work/training opportunities and have the relevant qualifications
- Applications can still be made, even if you haven't yet received your final results.

### Technical/Engineering

<p><b>Thames Water</b> Apply now for <b>Mechanical &amp; Electrical</b> Apprenticeships. Entry requirements – Minimum 4 GCSEs grade A-C including Maths and English. <b>Process &amp; Production</b> Apprenticeships. Entry requirements – Minimum 2 GCSEs grade A-C in Maths &amp; English. See website <a href="http://www.thameswater.co.uk">www.thameswater.co.uk</a> – select Careers.</p>	<p><b>British Telecom</b> Apply now for Customer Engineering &amp; Delivery Apprenticeships. Entry requirements – Minimum 5 GCSEs grade A-C including English &amp; Maths. For further information and to register for Easter 2011 recruitment campaign, see website:- <a href="http://www.BT4ME.co.uk">www.BT4ME.co.uk</a></p>
<p><b>Gent by Honeywell</b> Fire &amp; Security Systems Apprenticeships Entry requirements – Minimum 4 GCSEs grade A-C including English, Maths, IT and a Science. For further information see website:- <a href="http://www.gent.co.uk/apprenticeship">www.gent.co.uk/apprenticeship</a></p>	<p><b>Network Rail</b> Advanced Apprenticeship Scheme (West Hampstead). Entry requirements – Minimum 4 GCSEs grade A-C including Maths, English &amp; Science or Engineering or equivalent. For further details and to apply see website:- <a href="http://www.careers.networkrail.co.uk/apprentices">www.careers.networkrail.co.uk/apprentices</a></p>
<p><b>Chartered Surveyors Training Trust</b> Apply now for Building Surveyor, Quantity Surveyor Apprenticeships. Entry requirements - Minimum 4 GCSEs grade A-C including English, Maths &amp; Science or equivalent. For further information and to download application form see website:- <a href="http://www.cstt.org.uk">www.cstt.org.uk</a> Closing Date 30<sup>th</sup> June 2011.</p>	<p><b>BAM Nuttall</b> Advanced Apprenticeships in Civil Engineering and Quantity Surveying. Entry requirements – Minimum 4 GCSEs grade A-C including Maths, English and Science. Will accept applications from A Level leavers. Will study BTEC Level 3 Diploma Construction &amp; Build Environment &amp; NVQ Level 3 Diploma in Construction Contracting Operations. For further information and to apply see website <a href="http://bamnuttall.co.uk/trainingtraineeship.html">http://bamnuttall.co.uk/trainingtraineeship.html</a></p>

## Technical/Engineering cont:

<p><b>Kesslers International Ltd (Stratford)</b> Woodshop Apprentice – Learning all aspects of CNC Wood &amp; Plastic Machining, Manual Wood &amp; Plastic working using modern machinery and technology. Will study NVQ 2/3 Woodworking course. Entry requirements – 4 GCSEs grade A-C including Maths &amp; English or equivalent. Must be prepared to work shifts. £5.17 an hour to start plus shift premium. To apply E-Mail <a href="mailto:Pauline.thackaberry@kesslers.com">Pauline.thackaberry@kesslers.com</a> to request an application form and full job specification.</p>	<p><b>Kesslers International Ltd (Stratford)</b> Metalwork Apprentice – Learning all aspects of sheet metalwork/fabrication including welding, cutting, drilling etc using modern machinery and technology. Will study NVQ 2/3 Metalwork course. Entry requirements – 4 GCSEs grade A-C including Maths &amp; English or equivalent. Must be prepared to work shifts. £5.17 an hour to start plus shift premium. To apply E-Mail <a href="mailto:Pauline.thackaberry@kesslers.com">Pauline.thackaberry@kesslers.com</a> to request an application form and full job specification.</p>
<p><b>Kesslers International Ltd (Stratford)</b> Plastics Processing Apprentice – Injection Moulding. Working in the Plastics Processing Dept. Will study NVQ 2/3. Entry requirements – 4 GCSEs grade A-C including Maths &amp; English or equivalent. Must be prepared to work shifts. £5.17 an hour to start plus shift premium. To apply E-Mail <a href="mailto:Pauline.thackaberry@kesslers.com">Pauline.thackaberry@kesslers.com</a> to request an application form and full job specification.</p>	<p><b>Trend 'Attitude'</b> Apply now for 'Advanced Apprenticeship in Building Controls Engineering. Entry requirements – Minimum 5 GCSEs grade A-C including Maths, English &amp; Science. For further information and to apply see website:- <a href="http://www.trendattitude.co.uk">www.trendattitude.co.uk</a> Closing Date 31<sup>st</sup> July 2011.</p>

## Construction

<p><b>Carillion Construction</b> Apply now for Trade Apprenticeships including Carpentry, Plastering/Dry Lining, Bricklaying, Painting &amp; Decorating &amp; General Construction. Must be willing to commit to a two or three year training programme. For further information and to apply see website:- <a href="http://www.carillionapprenticeships.com">www.carillionapprenticeships.com</a></p>	<p><b>CITB (t/a Construction Skills)</b> Apply now for Apprenticeships in the Construction Industry including Bricklaying, Plastering &amp; Painting and Decorating. For further information and to apply see website <a href="http://www.bconstructive.co.uk/careers">www.bconstructive.co.uk/careers</a></p>
<p><b>Laing O'Rourke Construction</b> Apply now for the Apprenticeship+ 2011 Programme - 4 year college/work based programme within one of the following disciplines:-Technical Apprenticeship Mechanical &amp; Electrical Processes, Plumbing &amp; Heating Installation, Electrical Installation, Carpentry &amp; Joinery, Formwork Joinery and Brickwork. Entry requirements – Minimum GCSEs grade A-C Maths, English &amp; Science For further information see website:- <a href="http://www.laingorourke.com/careers/entry_level">www.laingorourke.com/careers/entry_level</a> Closing Date:30<sup>th</sup> June 2011.</p>	<p><b>Goldtrowel Construction Training</b> Apply now for Apprentice Maintenance Operative opportunities. 1-2 year apprenticeship training to NVQ Level 2 Maintenance Operations. Will train in construction trades such as Bricklaying, Tiling, Plastering and Painting. No qualifications needed – will need to pass assessment test. To apply E-Mail CV &amp; stating the opportunity you are interested in to <a href="mailto:susan.jones@prospects.co.uk">susan.jones@prospects.co.uk</a></p>

## Retail

### **Fashion Retail Academy**

Fashion Retail Apprenticeships

The FRA educates and trains people aged 16+ to develop skills & experience required for a career in the world of Fashion Retail.

No formal entry requirements are required but should be able to demonstrate an aptitude & enthusiasm for fashion retail.

For further information and to register your interest see website:-

[www.fashionretailacademy.ac.uk](http://www.fashionretailacademy.ac.uk)

## Travel

### **Thomas Cook**

Apprentice Travel Consultants.

Opportunities available at Romford, Lakeside, Brentwood and Basildon.

For further information and to apply see website

<http://thomascook.com/recruitment> - select 'UK & Ireland' – 'Apprenticeships' – Apply here then follow instructions.

## Pre-Apprenticeship Programme

### **London Borough of Havering**

Apply now for this 6 week programme (15-16 hours a week) that will provide you with the skills to obtain an apprenticeship in **Business Administration, Retail or Health & Social Care** with a local company where you can achieve an NVQ Level 2 qualification.

Entry requirements - GCSEs grade A-C in Maths an English (or expected) preferable.

To apply E-Mail your CV or contact details to [susan.jones@prospects.co.uk](mailto:susan.jones@prospects.co.uk)

## Business/Finance

<p><b>IBM</b> IBM Apprenticeship Scheme Entry requirements – Minimum 8 GCSEs grade A-C including Maths and English and at least 2 A Levels (or equivalent) at grade C+. For further information and to register your interest see website:- <a href="http://www-05.ibm.com/employment/uk/apprenticeship/as_apply.html">http://www-05.ibm.com/employment/uk/apprenticeship/as_apply.html</a> Closing Date 24/6/2011</p>	<p><b>HAT Group of Accountants</b> Apply now for Trainee AAT (Association of Accounting Technicians) vacancies. Entry requirements – Minimum 5 GCSEs grade A-C including Maths &amp; English plus 220 UCAS points. For further information and to apply see website:- <a href="http://www.hatgroup.co.uk/recruitment">www.hatgroup.co.uk/recruitment</a></p>
<p><b>Grant Thornton</b> Apply now for Audit School Leaver Trainee vacancies. Entry requirements – Minimum GCSEs grade B+ in Maths &amp; English plus 240 UCAS points. For further information and to apply see website: - <a href="http://www.grant-thornton.co.uk">www.grant-thornton.co.uk</a> (select careers – school leavers).</p>	<p><b>NHS –Imperial College Healthcare NHS Trust (Central London)</b> Business Administration Apprenticeships Must be interested in working in a Business Administration role within the NHS. Should be good team workers as well as able to work independently. For further information see websites:- <a href="http://www.imperial.nhs.uk">www.imperial.nhs.uk</a> <a href="http://www.jobs.nhs.uk">www.jobs.nhs.uk</a> – search for 'apprentice' Closing Date:12<sup>th</sup> December 2011</p>
<p><b>Deloitte (Audit, Tax, Financial)</b> Brightstart School Leaver Programme Entry requirements – GCSEs in English Language (C or above) and Maths (B or above) and at least 300 UCAS points from three A Levels (excluding General Studies). For further information and to apply see website:- <a href="http://www.careers.deloitte.com">www.careers.deloitte.com</a></p>	<p><b>PKF Accountants &amp; Business Advisers (UK) – Assurance &amp; Advisory Dept.</b> Apply now for Non-Graduate Trainee vacancies. Entry requirements – Minimum 280 UCAS points. For further information &amp; details of how to apply see website <a href="http://www.pkf.co.uk">www.pkf.co.uk</a> – select non-graduate trainees.</p>
<p><b>DNA Insurance (Romford)</b> Customer Service Apprenticeships – Looking after the Insurance needs of customers Apply now for a July start. Entry requirements – Minimum GCSE grades A-C including Maths, English and IT. CVs to <a href="mailto:susan.jones@prospects.co.uk">susan.jones@prospects.co.uk</a> – please state which vacancy you are interested in.</p>	<p><b>Netpig (Romford)</b> Insurance Technician Apprenticeships – Selling Insurance policies to customers, learning about company products. No formal qualifications needed but must have good communication skills. CVs to <a href="mailto:susan.jones@prospects.co.uk">susan.jones@prospects.co.uk</a> – please state which vacancy you are interested in.</p>
<p><b>Baker Tilly Accountants</b> Trainee Accountancy/Audit Scheme Entry requirements – Minimum 5 GCSEs A-C (including at least grade B in Maths &amp; English Language) plus at least 260 UCAS points (excluding General Studies) or equivalent. For further information and to apply see website:- <a href="http://www.bakertilly.co.uk/trainees">www.bakertilly.co.uk/trainees</a></p>	<p><b>Zenos Training Academy (Romford)</b> Apply now for IT Apprenticeships. 39 week course – 1<sup>st</sup> 18 at training centre in Romford and week 19-39 at an employer placement. Studying NVQ Level 3 IT qualification. Entry requirements – Minimum 4 GCSEs grade A-C including Maths &amp; English. An assessment test will be given. To apply E-Mail CV to <a href="mailto:laura.chandler@zenos.com">laura.chandler@zenos.com</a> Please state that you are applying for IT Apprenticeship.</p>

## Motor Vehicle

<p><b>Ford Masters Apprenticeship Programme</b>          Apprenticeships include:-          Car Technician, Rapid Fit Technician, Parts Adviser, Vehicle Body Technicians.          Entry requirements – Preferably a minimum of 3 GCSEs grade A-C. An entry test to assess aptitude will be given.          For further information and to apply see website:- <a href="http://www.ford-apprenticeships.co.uk">www.ford-apprenticeships.co.uk</a></p>	<p><b>DAF Trucks National Dealer Apprenticeship Programme</b>          Apprenticeships in Truck servicing, repair and maintenance.          Entry requirements – Preferably a minimum of 3 GCSEs grade A-C. An entry test to assess aptitude will be given.          For further information and to apply see website:- <a href="http://www.daf-apprenticeships.co.uk">www.daf-apprenticeships.co.uk</a></p>
<p><b>Scania Apprenticeship Programme</b>          For further information about the Scania Trucks Apprenticeship see website:-  <a href="http://www.scania-apprenticeships.co.uk">www.scania-apprenticeships.co.uk</a>          Entry requirements – Preferably a minimum of 3 GCSEs grade A-C. An entry test to assess aptitude will be given.</p>	<p><b>Citroen Apprenticeship Programme</b>          Apprenticeships include:-          Light Vehicle Technician, Parts Operations, Body Repair, Service Advisor.          Entry requirements – Minimum 3 GCSEs grade A-C including Maths, English &amp; Science.          Will need to complete a simple aptitude test.          For further information and to apply see website:- <a href="http://www.citroenapprenticeships.com">www.citroenapprenticeships.com</a></p>
<p><b>KIA Apprenticeship Programme</b>          For further information about the Kia Light Vehicle Apprenticeship Programme and to apply see website:-  <a href="http://www.kia-apprenticeships.co.uk">www.kia-apprenticeships.co.uk</a>          Entry requirements – Minimum 3 GCSEs grade A-C including Maths, English &amp; Science.          Will need to complete a simple aptitude test.</p>	<p><b>REMIT (Retail Motor Industry Training)</b>          For further information and to apply for an Apprenticeship in the Motor Industry (i.e. Mechanics, Body Repair, Heavy Vehicle Mechanics, Parts Consultant) see website:-  <a href="http://www.remit.co.uk">www.remit.co.uk</a>          There are no minimum entry requirements but it would be an advantage to have GCSEs grade A-C in Maths &amp; English.</p>
<p><b>Volvo Cars UK</b>          Advanced Apprenticeship Programme          Entry requirements – Minimum 3 GCSEs grade A-C including Maths, English &amp; Science.          Should have a passion for Automotive Industry.          For further information and to apply on-line see website:- <a href="http://www.volvocarsapprenticeships.com">www.volvocarsapprenticeships.com</a></p>	<p><b>Audi</b>          Audi Advanced Apprenticeship Programme          Must have a real interest in the retail motor industry, be willing to provide excellent customer service and be willing to work as part of a team.          For further information and to apply on-line see website:- <a href="http://www.audi-aap.co.uk">www.audi-aap.co.uk</a></p>
<p><b>Kwik-Fit Tyre &amp; Exhaust Centres</b>          Apply now for Kwik-Fit Apprenticeship programme.          Entry requirements – Minimum 2 GCSEs grade A-D including Maths &amp; English (or equivalent).          Will train in Vehicle Maintenance and Repair – NVQ Level 2.          For further details and to apply see website <a href="http://www.kwik-fit.com">www.kwik-fit.com</a></p>	

## Hairdressing

### **The Hair Project**

Apply now for apprenticeship training in Hairdressing – City & Guilds NVQ Level 2 & 3. Fully funded training for 16-18 year olds. Learn all aspects of the Hairdressing profession in a high class Local or City Salon. Apprenticeship allowance of £95 will be paid. For further information and details of how to apply see website [www.hairproject.co.uk](http://www.hairproject.co.uk)

### **Uppercut Hair Salons**

Apply now to train as a Hairdresser with this chain of busy, lively salons. Entry requirements - No particular qualifications needed but must be this years school leaver and be committed to a career in Hairdressing. To apply applicants must telephone the Uppercut Head Office on 020 8551 4808 and request an application form.

## Beauty Therapy

### **Halls of Ivy Beauty Academy (Romford)**

Apply now for Beauty Therapy Apprenticeships Training for 16-18 year olds. 16-40 hours a week training in a local salon with day release to Academy in Romford for NVQ 2 Beauty Therapy. To apply E-Mail your details to [jacey.rowley@dabd.org.uk](mailto:jacey.rowley@dabd.org.uk) – please state that you are interested in Beauty Therapy Apprenticeships.

### **Apprenticeships**

An apprenticeship gives you the chance to learn and gain a National Vocational Apprenticeship whilst earning a weekly wage. For further information and to research other opportunities available, see National Apprenticeship Service website [www.apprenticeships.org.uk](http://www.apprenticeships.org.uk)

### **Time off for Study or Training**

If you are 16 or 17 and have not achieved 5 GCSEs grades A-C or the equivalent, you have the right to paid time away from the workplace to improve your skills/qualifications. If you require more information please ask your Personal Adviser or Careers Co-ordinator in your school or college.

### **For A Level or equivalent leavers**

See: [www.notgoingtouni.co.uk](http://www.notgoingtouni.co.uk)

**prospects**

Commissioned by

