

THE COOPERS' COMPANY & COBORN SCHOOL

ADMISSIONS POLICY

2012/2013 Academic Year

The Coopers' Company and Coborn School is a school designated as having a religious character. The School is required to preserve and develop its Christian character in accordance with the principles included in the Scheme of the Coopers' Company and Coborn Educational Foundation.

The School aims to provide its students with a liberal education, in accordance with its principles, which meets the needs of each student and enables them to achieve their full potential. The School aims to provide all students with a broad, balanced and relevant curriculum appropriate to their needs, aptitudes and abilities.

The School's governing body has considered the admission criteria in the light of the requirements of the new DfE admissions code and the wish to preserve The Coopers' Company and Coborn School's rich cultural & religious diversity and historical heritage bearing in mind the following:

- a) the School moved to its current location on the eastern boundary of Upminster from Bow in 1971. The governors feel that links with central and eastern London reflect the School's ethos and are essential to preserve, whilst
- b) recognising the strong relationships that have developed with the locality and the LAs on the boundary of Havering and Essex

In September 2012, 189 students will be admitted into Year 7. If there are more applicants than places, then 170 places will be allocated in accordance with criteria 1 to 5 below **which are stated in order of priority**¹, and the remaining 19 places will be allocated in accordance with paragraph 6.

1. Looked after children.²
2. Children who are associated with the religious tradition of one of the major world faiths³, as measured by one of the following:
 - a. Certificated evidence of baptism, christening, confirmation, membership or initiation into the tradition of a world religion **and** continuous subsequent attendance, **at least quarterly**, at a place of worship evidenced by a supporting letter written on officially headed paper by the religious leader, **or**
 - b. Attendance **on at least 6 occasions a year** at a place of worship associated with a religious tradition **for two years** prior to application evidenced by a supporting letter written on officially headed paper by the religious leader, **or**
 - c. Participation **for at least two years** on a weekly basis in an organisation or group that incorporates attendance at a place of worship **on at least 4 occasions a year** evidenced by a letter on officially headed paper written by the leader of the organisation confirming the applicants attendance at the place of worship on each of those occasions.

(Please complete paragraph 3 of the SIF for any of the above.)

3. Children whose siblings⁴ will be students at the School on their date of enrolment into the School. (Please complete paragraph 4 of the SIF.)
4. Children who have an exceptional need⁵ which is relevant to the School. Written evidence of this from a suitable & qualified professional must be provided at the time of application demonstrating why CCCS is the most suitable option. (Please complete paragraph 5 of the SIF.)
5. The remaining places will be allocated across **four groups** as follows:
 - a. 70% of the remaining places will be allocated to children on the basis of proximity to the School⁶.
 - b. 15% will be allocated from the remaining applications from **within the London Borough of Havering** by random selection⁷.
 - c. 3% will be allocated from Tower Hamlets on the basis of proximity to the historic school site at Tredegar Square, Bow⁶.
 - d. 12% will be allocated from **outside the London Borough of Havering** from the School's historical catchment, in the following proportions. In each catchment the places will be allocated on the basis of random selection⁷.

(i) Brentwood Borough Council, Essex	6%
(ii) Basildon District and Billericay Town Councils, Essex	2%
(iii) The London Boroughs of Newham, Barking and Dagenham, and Redbridge	2%
(iv) Thurrock Council	2%

If more successful applicants are produced by any of criteria 2, 3 or 4 than are places available, then the subsequent criteria will be applied in turn until all 170 places are filled.

6. 19 children (10% of admission number) to be selected on the basis of aptitude for sport. (Please complete paragraph 2 of the Supplementary Information Form (SIF)).

Unsuccessful applicants who wish to be placed on a waiting list after the start of the Autumn Term will need to notify the School. Unsuccessful applicants are permitted only one appeal per school year, unless there had been a significant and material change in the circumstances of the parent, child or school.

¹ Children with Statements of Special Educational Need making application to the School are allocated places before the over-subscription criteria are applied.

² Looked after children are defined by the Children Act (1989) as children who are in the care of a Local Authority or provided with accommodation by the Authority.

³ The main world faiths are considered to be Christianity, Buddhism, Hinduism, Islam, Judaism, Sikhism.

⁴ A 'sibling' is defined as any child living at the same address and legally identified as a full sister/brother or as a half/step/foster/adopted sibling.

⁵ Circumstances, generally social or medical, that make the school the only realistic option for the child.

⁶ For Havering applicants measurement is by the agreed local authority measuring system to a central point in the School. Measurements for applicants from Tower Hamlets will be based on the straight line distance between the applicants home address to the entrance of the old school site in College Terrace, Bow. (Where an applicant lives in a flat complex, a central point in the complex is taken.)

⁷ Drawn in the presence of an independent witness from the Local Authority.